

**CITY OF FONTANA
PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION REGULAR MEETING
February 28, 2019**

The City of Fontana Parks, Community and Human Services Commission and Staff met for a workshop at 6:00 p.m. on Thursday, February 28, 2019, in the City Council Chambers, 8353 Sierra Avenue, Fontana, California, prior to the regular meeting to review the agenda, discuss Commission Business, Fontana Arts Association Overview, User Fees Overview, Commission Review of Future Parks, and Dodgers Challenger Field Update.

ROLL CALL:

Present: Chairperson Key, Secretary Ahumada, Commissioner Gordon, Commissioner Vaquera, and Commissioner Quintana and Commissioner Johnson were present.

Absent: Vice Chairperson Jones

The regular meeting of the City of Fontana Parks, Community and Human Services Commission was held on Thursday, February 28, 2019, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. The meeting was called to order at 7:01 p.m. by Chairperson Key, followed by an Invocation given by Pastor Jason Kilian, First Lutheran Church, Fontana, and the Pledge of Allegiance led by Commissioner Gordon.

Staff: Community Services Director Garth Nelson; Community Services Manager Michael Wright; Community Services Manager Daniel Schneider; Community Services Manager Kristy Samples; Community Services Supervisor Rob Bock; Community Services Supervisor Tiffany Starks; Community Services Administrative Technician Christina Enriquez; Community Services Administrative Analyst Brent Strong; Public Works Manager Dan West; City Clerk Tonia Lewis.

SPECIAL PRESENTATION:

A. Commissioner Oath Of Office

The Commissioner Oath of Office was administered by Mayor Pro Tem Jesse Armendarez to Commissioner Anahi Ahumada, Commissioner Matthew Gordon, Commissioner Craig Johnson, Commissioner Germaine McClellan Key, Commissioner Ricardo Quintana, and Commissioner Luis Vaquera.

A. Recognition Of Former Commissioners

The Parks, Community and Human Services Commission recognized former Commissioner Janie Rowland for her service to the Parks, Community and Human Services Commission.

The Parks, Community and Human Services Commission recognized former Commissioner Raj Sangha for his service to the Parks, Community and Human Services Commission.

Naseem Farooqi, West Valley Water District, recognized Commissioners Rowland and Sangha for their service.

B. Recognition Of Former Fontana Community Senior Center Advisory Board

Community Services Supervisor Tiffany Starks recognized Lynne Fontaine, Advisory Board Member, who was not in attendance, for her service to the Fontana Community Senior Center.

C. Introduction Of New Fontana Community Senior Center Advisory Board

Supervisor Starks introduced the 2019 Fontana Community Senior Center Advisory Board members as follows: Chair Kathy Potts, Vice Chair Betty Sandoval, Secretary/Treasurer Ruth Johnson, and Members at Large Fermina Hernandez, Vernon Hernandez, Victoria Harvey, and Phil Hernandez.

D. Employee Introductions

Community Services Manager Michael Wright introduced Hector Bobadilla, Community Services Coordinator, Fontana Community Senior Center, and Joey Lemus, Community Services Coordinator, Community Centers.

Community Services Manager Kristy Samples introduced Antonio Contreras, Administrative Aide, Fontana After School Program

E. Employee Of The Month

The Parks, Community and Human Services Commission recognized Martin Gutierrez, Community Services Coordinator, as the Employee of the Month.

PUBLIC COMMUNICATION:

None.

CONSENT CALENDAR:

A. APPROVAL OF MINUTES:

Minutes of the January 24, 2019, Parks, Community and Human Services Commission Meeting.

B. PUBLIC WORKS OPERATIONS-PARKS AND LANDSCAPE DIVISION

Approve January 2019 activities report.

C. FONTANA ART ASSOCIATION BI-ANNUAL REPORT - JULY-DECEMBER 2018

Accept and file the July through December 2018 Fontana Art Association (FAA) Bi-Annual Report.

ACTION: Motion was made by Commissioner Quintana, seconded by Commissioner Vaquera, and passed by a vote of 5-0-2 to approve Consent Calendar Items A-C. (AYES: Key, Jones, Ahumada, Vaquera, Quintana; NOES: None; ABSTAIN: Gordon, Johnson)

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. SPECIAL EVENTS UPDATE – ROB BOCK

Community Services Supervisor Rob Bock provided a report on special events conducted in January 2019

- January 18, 2019, Martin Luther King Jr. Celebration, Steelworkers' Auditorium. This co-sponsored event with The Ephesians New Testament Church was held to commemorate Dr. Martin Luther King Jr.'s birthday. There were over 150 community members with entertainment, spoken word through poetry and dance performances.

Community Services Supervisor Rob Bock provided a review of upcoming events as follows:

- March 1, 2019, Fontana Car Show, City Hall

ACTION: Motion was made by Commissioner Ahumada, seconded by Commissioner Gordon, and passed by a vote of 6-0 to accept and file the staff report. (AYES: Key, Ahumada, Vaquera, Quintana, Gordon, Johnson; NOES: None; ABSTAIN: None)

B. SUMMER PART TIME RECRUITMENT OVERVIEW - CHRISTINA ENRIQUEZ

Community Services Administrative Technician Christina Enriquez provided an overview of staff recruitment as follows:

Areas needing to be staffed are Senior Services, Youth Programs, Cultural Arts, Sports, Aquatics, Health and Wellness, Special Events, Special Needs, and Seasonal Programs. There are currently 463 year round staff and 187 seasonal staff.

Year-Round positions for the Community Services Department include Community Services Assistant, Senior Community Services Assistant, After School Community Services Assistant, Office Assistant, Transportation Specialist, Pool Manager, Assistant Pool Manager, Water Safety Instructor and Lifeguard. All aquatic positions must have Lifeguard training, Title 22 and Water Safety Instructor certification, depending on position.

Community Services is in the process of hiring for Seasonal Positions that are needed during the summer season for day camps, community pools, and special events. Positions include Community Services Assistant, Senior Community Services Assistant, Pool Manager- Assistant Pool Manager, Water Safety Instructor, and Lifeguard.

Applications are being accepted at www.fontana.org/jobs or by visiting the Human Resources Office at 8491 Sierra Ave., Suite B, Fontana 92335.

Staff is available to answer any questions at 909.349.6957 or 909.394.6900.

Michael Wright clarified that Year-Round positions run from January through December and Seasonal positions run from April through October or May to August/September to cover summer months programming.

Commissioner Quintana requested information on volunteer recruitment.

Director Nelson spoke on the opportunities for youth employment in the Community Services Department.

ACTION: Motion was made by Commissioner Gordon, seconded by Commissioner Johnson, and passed by a vote of 6-0 to accept and file the staff report. (AYES: Key, Ahumada, Vaquera, Quintana, Gordon, Johnson; NOES: None; ABSTAIN: None)

C. USER FEES - BRENT STRONG

Community Services Administrative Analyst Brent Strong presented the City of Fontana Parks, Community and Human Services User Fees report for the Parks, Community and Human Services Commission review, approval, and possible recommendation to the City Council.

The proposed user fee changes include, but are not limited to fee title changes, fee description changes, fee deletions, and implementation of proposed new fees.

Staff recommended pulling line No. 14 and line No. 41.

Commissioner Quintana spoke on staff doing a great job of increasing fees incrementally to allow for the mandated minimum wage increases that will take effect annually to 2020.

Discussion was held on fee increases needed to cover the minimum wage increase and providing the same level of service.

Commissioner Vaquera spoke on not increasing the fee for line No. 19 and keeping it at \$20; and only increasing the fee for line No. 24 from \$1.50 to \$2.00 instead of \$2.50.

Commissioner Gordon agreed with the other recommendations on line No. 19 and line No. 24; and shared a concern regarding the increase of fees for the use of the amphitheater on line No. 35 from \$75 to \$175 instead of \$250 and No. 36 from \$110 to \$200 instead of \$300.

ACTION: Motion was made by Commissioner Key, seconded by Commissioner Quintana, and passed by a vote of 5-1 to approve the User Fees staff report as recommended by staff with the exclusion of line No. 14 and line No. 41 per staff's recommendation, and to exclude lines No. 19, No. 24, No. 35 and No. 36, submit to Management Services Department, and move forward to City Council for review/approval. AYES: Ahumada, Vaquera, Quintana, Gordon, Johnson; NOES: Key; ABSTAIN: None)

ACTION: Motion was made by Commissioner Key, seconded by Commissioner Johnson, and passed by a vote of 5-1 to approve the User Fees staff report as recommended by staff with no increase to line No. 19; an increase line No. 24 to \$2.00; increase line No. 35 to \$175, and increase line No. 36 to \$200, submit to Management Services Department, and move forward to City Council for review/approval. AYES: Ahumada, Vaquera, Quintana, Gordon, Johnson; NOES: Key; ABSTAIN: None)

COMMUNICATIONS:

A. COMMISSION COMMENTS

Chairperson Key spoke on the stellar events and all of staff's hard work to make them happen.

Chairperson Key commended the Concerned Citizens for the Betterment of North Fontana for the Black History parade.

Chairperson Key welcomed the new City of Fontana staff.

Chairperson Key congratulated Martin Gutierrez on being selected as employee of the month.

Secretary Ahumada thanked staff for the User Fee information.

Secretary Ahumada thanked everyone that took the time to come out to the Swearing In ceremony.

Secretary Ahumada is looking forward to serving on the Commission.

Secretary Ahumada attended the Special Needs Valentine's Day Dance, the Teen Leadership Summit, and the Jazz Festival.

Commissioner Vaquera spoke on staff's work on all events.

Commissioner Vaquera congratulated Hector Bobadilla, Joey Lemus, and Antonio Contreras for their new roles in Community Services; and Martin Gutierrez on being selected as employee of the month.

Commissioner Vaquera attended the Jazz Festival.

Commissioner Vaquera wished former Commissioners Rowland and Sangha well.

Commissioner Vaquera thanked his wife, daughter and everyone that took the time to come out to the Swearing In ceremony.

Commissioner Quintana echoed sentiments of other Commissioners.

Commissioner Quintana commended the Concerned Citizens for the Betterment of North Fontana for the Black History parade and the help of staff making it flow.

Commissioner Quintana congratulated and welcomed the new Commissioners.

Commissioner Gordon thanked everyone for welcoming him and being very helpful.

Commissioner Gordon thanked everyone that took the time to come out to the Swearing In ceremony.

Commissioner Gordon thanked the Mayor and City Council for the faith placed in the Commissioners.

Commissioner Gordon thanked his wife and family.

Commissioner Gordon thanked his employer for making some accommodations for him to be here.

Commissioner Gordon attended the Jazz Festival and the Teen Leadership Summit.

Commissioner Gordon welcomed the new employees and congratulated the employee of the month.

Commissioner Johnson thanked Mayor Pro Tem Armendarez for swearing in the new Commissioners.

Commissioner Johnson attended the Jazz Festival.

Commissioner Johnson spoke on the Concerned Citizens for the Betterment of North Fontana for the Black History parade and event.

Commissioner Johnson encouraged the citizens of Fontana to use the resources available.

Commissioner Johnson congratulated the City of Fontana for the new field being put in.

Commissioner Johnson thanked everyone at the dais for answering all of his questions.

A. COMMUNITY SERVICES/PUBLIC WORKS DEPARTMENT COMMENTS

Community Services Director Nelson congratulated the Commissioners on their appointments and welcomed the new Commissioners.

Director Nelson spoke on the upcoming challenges.

Director Nelson spoke on the Jazz Festival and Hispanic Cultural Festival are in the budget for next year.

Director Nelson spoke on creating communities with local nonprofits.

Director Nelson spoke welcomed the new staff/

Director Nelson congratulated Mr. Gutierrez on being selected as employee of the month.

Director Nelson is excited for the year ahead.

Community Services Manager Wright congratulated the Commissioners for their appointments.

Manager Wright is excited about new employees.

Manager Wright invited everyone to Fontana Walks being held on March 16, 2019, at Steelworkers' Auditorium at 8:00 a.m.

Manager Wright spoke on the Tiny Tot program openings at Don Day Center and Cypress Center.

Manager Wright spoke on park shelter rentals.

Manager Wright spoke on the Senior Regional Games.

Community Services Manager Schneider congratulated the Commissioners on their appointments.

Manager Schneider welcomed new staff.

Manager Schneider spoke on the upcoming car show on March 1, 2019.

Manager Schneider thanked the special events team for all of their hard work on the Black History Parade.

Manager Schneider commended the Public Works staff for getting all of the fields ready for little league opening day.

Manager Schneider spoke on the City Council approving an agreement with the Los Angeles Dodgers Foundation and the Cal Ripkin Foundation for the funding of a special needs baseball field at Jack Bulik Park.

Community Services Manager Samples congratulated the Commissioners on their appointments.

Manager Samples commended the Fontana Arts team and the Special Events team for their work on the Jazz Festival.

Manager Samples spoke on the upcoming productions of Into the Woods at Center Stage Theater and Little Mermaid at Steelworkers' Auditorium.

Public Works Manager West congratulated the Commissioners on their appointments.

ADJOURNMENT:

By consensus, the meeting was adjourned at 8:30 p.m. to the next Regular Parks, Community and Human and Human Services Commission Meeting on Thursday, March 28, 2019. A Workshop will be held at 5:30 PM in the City Hall Executive Conference Room and the Regular Meeting at 7:00 PM in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

DocuSigned by:
Ysela Aguirre
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Ysela Aguirre
Boards and Commissions Secretary

THE FOREGOING MINUTES WERE APPROVED BY THE PARKS AND COMMUNITY SERVICES COMMISSION ON THE 25th DAY OF APRIL 2019.

DocuSigned by:
G Key
A8DC94DE48C841E
Germaine Key
Chairperson

Certificate Of Completion

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yselac13@aol.com
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germainekey@yahoo.com
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In Person Signer Events	Signature	Timestamp
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Evelyn Ssenkoloto
essenkol@fontana.org
Security Level: Email, Account Authentication (None)

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Kathy Kasinger kkasinger@fontana.org Security Level: Email, Account Authentication (None)	COPIED	Sent: 5/7/2019 10:22:26 AM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	5/7/2019 10:22:26 AM
Signing Complete	Security Checked	5/7/2019 10:22:26 AM
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Browsers (for SENDERS):	Internet Explorer 6.0? or above
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Email:	Access to a valid email account
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